

# CAREW COMMUNITY COUNCIL

There will be an Extraordinary Meeting of Carew Community Council on Wednesday 30<sup>th</sup> June at 2021 at 7 pm in the Main Hall of Carew Memorial Hall

## AGENDA

1. Apologies for absence
2. To receive the Report of the Internal Auditor
3. To approve HMRC payment
4. To sign off Annual Return for the External Auditor
5. Update on the retirement arrangements for Cllr Brock MBE .
6. Date and time of next meeting Wednesday 14<sup>th</sup> July 2021 at 7 pm in the Meetings Room of Carew Memorial Hall.

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# CAREW COMMUNITY COUNCIL

Minutes of the meeting of Carew Community Council held on Wednesday 9<sup>th</sup> June 2021 at 2 pm in the Main Hall of Carew Memorial Hall.

Present:	Cllr Marina Griffiths (Chair)	Cllr Sarah Benbow (Vice Chair)
	Cllr Vanessa Thomas	Cllr Andrew Blayney
	Cllr Gwenllian Head	Cllr Trevor Goodman
	Cllr Rev Joel Barder	County Councillor Paul Rapi
	Cllr Kate Chandler-Hall	Cllr Pat Gibby
Apologies:	Cllr Marcia Allen	

Chair welcomed all to the June meeting.

**MINUTES OF THE LAST MEETING** - the following amendments/alterations were made to the previously circulated minutes - Cllr Marcia Allen was in attendance (omitted from the minutes).

Election of Officers - should read Cllr Head proposed Cllr Griffiths for Chair.

Subject to these amendments/alterations it was proposed by County councillor Rapi and seconded by Cllr Head and all present agreed that the May AGM minutes be signed.

## **MATTERS ARISING FROM THE MINUTES**

Cllr John Brock MBE has decided to retire after 62 years service as a Community Councillor and he will submit a letter to this effect. There will be a vacancy on the Community Council and the Monitoring Officer will be informed of this vacancy.

Discussion ensued on how best to commemorate and mark this long service and amazing achievement. The following was decided:

1. County Councillor Rapi to liaise with the Chairman of the County Council
2. Certificate of Commemorate of long service and/or a plaque
3. Afternoon Tea before the next meeting on 14<sup>th</sup> July at 4 pm to which Community Councillors will attend, the Chairman of Pembrokeshire County Council and members of Cllr Brock's family. This will be a small gathering adhering to social distancing measures and numbers.

Hays Lane - Rights of Way officer at PCC will liaise with Countryside officer on the stone and tarmac planings next to the access gate onto the Highway at Hays Lane development.

Carron's Lane - Access to the foreshore will continue to be monitored and also with PCNPA and the Rights of Way Officer

Milton telephone kiosk - New door will be fitted along with replacement telephone sign and the box repainted and this will be in the Summer.

Little Mountain Footpath Closed sign - Rights of Way Officer has confirmed that this closure is due to the wooden bridge collapsing further down the Right of Way. The bridge will be taken down and a pipe inserted into the train. This work could take some time and the Right of Way will be reopened when the work has been done.

Community Events Area - 50% deposit required with the order that has now been confirmed . The total order inc VAT is £2460 . It was proposed by Cllr Blayney and seconded by Cllr Thomas that £1230 be made via BACS transfer. All present agreed.

Planed - Historical information boards - Planed informed they have not funded panels such as these for 9-10 years. However, further information has been given regarding the artwork and template and who the graphic designer was. Clerk to contact Sign Speed to obtain a quote. Councillors should also look at the other historical information boards in the Parish to see if they need to be updated, any script added or removed- i.e. Flemish Chimney, Redberth, Milton Marsh Walk , Carew (and Milton Bridge) .

Outstanding matters and under review - Speed cushions, White lines off Sageston roundabout and Knapp Lane sign, Dog foul/multi use bins for Sageston and Badgers gate.

Milton Footbridge - Invoice awaited as work not completed on the handrail as yet. Noted.

#### Play Areas in the Parish

Community Association - Following discussion on the reply received it was agreed to contact the Community Association further to ask if they would take part in the Community Engagement side of the Play Areas project. Public participation and letting residents know what is planned and being a voice and platform for the public will be key to the acquisition process and the Community Council are keen to involve the Association.

Mr David Astins had been invited to the meeting to meet with Councillors and also to answer queries already conveyed to him prior to the meeting. These queries had in part been answered in an email received, particularly with regard to putting right the repairs outstanding on the equipment in Milton and Carew. County Councillor Rapi informed that maintenance for play areas is already included in the Council Tax that residents in the Parish pay.

Mr Astins has confirmed that 2-weekly checks are included in the PCC proposal (SLA).

Councillors discussed and agreed the following:

1. Agreement in principle to undertake a Service Level Agreement with PCC for the Milton and Carew play areas subject to the remedial and repair works being carried out as highlighted in the February 2021 annual inspections for both these areas. This undertaking to be put in writing by PCC.
2. Following discussion the Play Park Committee of Carew Community Council had looked into some aspects of repair, replace and re-design. The Clerk to establish how many years left on the lease for Milton and Carew play areas as this will impact on grant funding and fundraising opportunities.

3. Enhancing Pembrokeshire Grant forms to be obtained and work on this commenced.
4. County Councillor Rapi to ascertain how much is in the Carew Community 2<sup>nd</sup> homes council tax fund – believed to be 2 years.

**PLANNING** - There were no planning applications to review.

### **CORRESPONDENCE**

HMRC PAYE invoice to be completed.

Insurance - the insurance renewal date is 16<sup>th</sup> July. The schedule has been received and a few minor amendments made. The renewal premium is £508.22 – last years was £500.70. I was proposed by Cllr Goodman and seconded by Cllr Blayney that this be paid via BACS providing there was not a great difference in the amount. All present agreed to this.

Milton Bridge Caravan Park- Communication received from owner of the Caravan Park with regard to vehicles blocking the entrance to the lane leading to the Caravan Park . The owner had written asking the Council to put in double yellow lines. Following discussion it was agreed to ask the owner in the first instance to install/put up appropriate signage (subject to any necessary permissions) to the effect that the lane is in constant use and it is a private road. Although the Community Council is sympathetic to the situation this is a traffic matter with PCC who the owner should take this up with if the first suggestion of adequate signage is not effective at solving the problem.

HDUHB Survey on location of new hospital - questionnaires circulated and this to be added to the Carewparish.org website, Facebook page, Redberth village facebook page, and Milton Community Facebook page for residents to respond.

Community Broadband from PCC - County Councillor Rapi informed that the Carew area is in Phase 5 and on the list for updated Broadband speeds and should be completed by end of 2022. Further initiative by PCC to increase the take up of demand for this has been received by the Community Council and this information to be added to the Carewparish.org website, Facebook page, Redberth village Facebook page, and Milton Community Facebook page for residents who have not already done so to respond.

### **Queens 75 years Celebrations 2022 -**

It was proposed by Cllr Gibby and seconded by Cllr Rev Barder that a Community Event be arranged to celebrate the Queens' 75 year reign next year. Sports Club, British Legion and WI be asked to resurrect and adapt the plans made for the VE2020 that was cancelled due to the COVID Pandemic.

Clerk to write to all suggesting a meeting with these organisations. Provisional date for the event will be Monday 2<sup>nd</sup> July 2022 (Bank Holiday Monday)

### **COUNTY COUNCILLORS REPORT**

County Councillor Rapi informed that the items he had for update and discussion have been covered in the above discussions.

Chair asked for an extraordinary meeting on 30<sup>th</sup> June 2021 to receive the Internal Auditors report and to sign off the External Audit to Audit Wales at 7 pm . Also at that meeting updates on the 14<sup>th</sup> July meeting with Cllr Brock and refreshments arrangements. All present agreed.

**DATE AND TIME OF NEXT MEETING -**

The next scheduled meeting for Carew Community Council will be Wednesday 14<sup>th</sup> July 2021 at 7 pm in the Main Hall of Carew Memorial Hall.

Chair thanked all for their time and declared the meeting closed.

Signed: - .....

Date: .....

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